

**High Commission of India  
Accra**

**Notice Inviting Tender**

1. Reference No : ACC/ADM/815/1/2015
2. Issuing Authority : Head of Chancery, High Commission of India, Accra
3. Notice inviting tender : Provision of two night time security guards and one day time security guard for a 12 hour shift each at India House, residence of High Commissioner of India, located at No.1, Jawaharlal Nehru Road, Cantonments, Accra, Ghana.  
  
Provision of one day time security guard for 12 hour shift at the office of High Commission of India, located at No.9, Ridge Road, Roman Ridge, PO Box CT-5708, Cantonments, Accra, Ghana.
4. Site address : High Commission of India, No. 9, Ridge Road, Roman Ridge, PO Box CT-5708, Cantonments, Accra, Ghana.
5. Specification / model : Round the clock security of India House, Residence of the High Commissioner of India by deploying two well trained and uniformed guards on a 12 hour shift from 6 PM to 6 AM and one guard on a 12 hour shift from 6 AM to 6 PM. The guards should be equipped with baton, holder, handcuffs, whistle, flashlight and wireless set. The company should also have a crisis/ emergency response mechanism for sending reinforcement in case of an untoward incident.
6. Time period : Contract to be signed on annual basis and payment to be made on monthly basis.
7. Address for submission : The tender should be sealed in the official envelope of the contractor/firm super-scribed with the reference number Indicated in column no.1 above and delivered to:  
  
**Head of Chancery, High Commission of India,  
No.9, Ridge Road, Roman Ridge, Near M Plaza  
Hotel, Accra. Tel: 00233-307020915.**
8. Pre-qualification : Bid is open only to firms duly recognized / approved by the Ministry of Interior / Ghana Police and which have carried out similar works for reputed clients & can provide adequate references to that effect. Detailed pre-qualification conditions are given in Annexure-I.


9. Conditions

: (i) The Tender should be valid for not less than three months. It would be subject to availability of funds for this purpose.

(ii) The tender issuing authority reserves the right to withdraw/cancel the Tender for any reason whatsoever after publication/award of the contract.

10. Closing date

: 15 working days from the date of e-publication on Government Portal - [eprocure.gov.in](http://eprocure.gov.in)



(Pradeep K. Gupta)  
Head of Chancery

